ECML PROGRAMME – PROGRAMME DU CELV – EFSZ-PROGRAMM 2024-2027

Language education at the heart of democracy
L'éducation aux langues au cœur de la démocratie
Sprachliche Bildung als Herzstück der Demokratie

Coordinator's annual plan and annual report

Relevant year of the plan and report:	**2024**
Project title:	Adapting ECML resources to support plurilingual and intercultural education for democratic culture
Coordinator:	Kenia Puig
Programme consultant:	David Newby

ANNUAL PROJECT PLAN	**ANNUAL PROJECT REPORT**
to be sent to the ECML by **10 January 2024** for discussion: margit.huber@ecml.at. Please complete the left-hand column only.	to be submitted to the ECML by **18 November 2024** as a basis for the ECML annual report for its Governing Board
1. **What activities and events are planned during the year? Why have you chosen these activities/events? What are your priorities for this year? What do you aim to produce during the year (e.g. producing piloting materials or initial versions of the publication)?**	1. **What activities and events were carried out during the year? Did you revise what you had planned to do? What has the project produced during the year?**
Activities: 1. Setting up the website project (information about the project, purposes, guiding principles, tools, resources,) 2. Elaborating and refining an Initial draft of a framework which aims to support stakeholders in adapting, implementing, and assessing impact of the use of the resources in implementing the Recommendation. 3. Elaborating and refining a grid referencing the Recommendation and ECML resources to support plurilingual and intercultural education for democratic culture. 4. Collaboration with the associate partners (draft version – feedback from	Activities: 1. Project website set up. Resources and updates added 2. Initial draft of grid developed. This will be reviewed following discussions at Network meeting 3. Initial draft of framework developed. This will be reviewed following discussion at Network meeting 4. Developed Project glossary

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partners – adaptations)
5.   Preparing, running and processing the workshop
     a)   Prior to the workshop:
- Considering the workshop participants' profile.
- Finalizing the organisation and content of the workshop.

     b)   During the workshop:
- Presenting and discussing the framework
- Presenting and discussing the grid
- Participants discussing tools and selecting resources to adapt to their context.

     c)   After the workshop:
- Updating the website following the input of workshop participants
- Support network participants in adapting and implementing resources to their context.

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Events: - Team meeting 20th 21st March 2024 - Network meeting (Date TBC) - Regular Team meetings (Zoom) - According to the progress of the project, events will added during the year (for example Skype conferences with different partners, associate partners, etc.)	**Events:** 1. Expert team meeting 20th and 21st March 2024 2. Network meeting 20th & 21st November 2024 **3.** Regular team meetings
Products: 1. Website with relevant content areas 2. Workshop with participants from different Member States 3. Initial draft of the framework and grid	**Products:** First draft of the grid Frist draft of the framework Project glossary Padlet for Network participants
2. How will you use your project website (to promote resources, for internal team communication, etc)?	**4. How have you used your project website?**
We will use the project website to disseminate the resources developed and other support documents. It will also be a platform for linking ECML projects with the CoE Recommendation and showing how to move from theory to practice.	To disseminate the progress of the project
3. What activities are planned this year for disseminating the work of the project (newsletters, presentation at conferences, etc.)? Why have you chosen them? Please provide links where available.	**3. What did the project team do to disseminate the work of the project? How did this contribute to the development of the project?**

• Promoting and disseminating the project on the ECML website and interlinking it with websites of Education ministries, associations etc. in the different Member States. • Promoting and disseminating the workshop • Promoting and disseminating the project in different networks by the team members Amongst others Information about and outcomes of this project will be shared with the following: • Post-Primary Languages Ireland • Language Teachers associations • the National Council for Curriculum and Assessment – body responsible for curriculum innovation and development in Ireland • ITE providers across jurisdictions • OIDE Support services for school leaders and teachers in Ireland • Abteilung I/3 (Sprachliche Bildung, Diversität und Minderheitenschulwesen) im Bundesministerium für Bildung, Wissenschaft und Forschung • INNLAC (International Network of National Language Centres) • https://www.eaquals.org	1.Presented the project at the EAQUALS online Conference in October 2. Posted information about project events on relevant social media platforms
4. What contacts do you plan with other activities in the ECML programme and why have you chosen these projects?	**4. Did your project benefit from contacts with other ECML projects? In which ways have these contacts contributed to the development of your project?**
• Informing project coordinators of various ECML projects about the project. • Inviting them to provide feedback on the tools developed. • Interlinking this project website with other project websites and pointing out to common points in particular projects related to plurilingual and intercultural education:	Coordinators or team members of past ECML projects related to plurilingual and intercultural education were invited to be part of the ARPIDE network. Their input was very beneficial in addressing the future development of the project tools.

5. **What do you plan to have achieved by the end of the year (in relation to the envisaged project outcomes)? How will you evaluate whether the year's work has been successful? (indicators, questionnaires, etc.)** Evaluation of the project outcomes for year 1 described in section will be evaluated in a range of ways: 1. The website will be evaluated by asking different stakeholders and participants for feedback on its usability and content. 2. The Framework for adapting and implementing resources will be evaluated by participants and users and feedback will be collected at the workshop as well as via online surveys. 3. The reference grid will be evaluated by stakeholders and participants via questionnaires.	5. **What has the project achieved this year (please highlight any particular achievements which it would be important to refer to in the ECML's annual report). Has the year's work been successful (please give examples and evidence)? What were the challenges and benefits as well as things you learnt?**
	This has been a very successful year. The team formed very successfully, and roles and objectives were established. Without any issues emerging we were very quick to move on to a norming stage which fostered collaboration and trust, leading to a performing stage where, as a team, we operated efficiently and adaptively towards our goals. This was very evident during the Network meeting during which the team adapted the programme of work based on the feedback and input from ECML staff as well as network participants. We now have a very solid team which will continue to efficiently deliver on the project. We have established very good ways of working which have also contributed to the success of the team. I have learnt that this is a very important aspect to consider when coordinating a team that works remotely, with many competing priorities and members that do not know each other prior to the formation of the team.
6. **Are there any special resources / support you would like from the ECML?**	6. **Were you satisfied with the support of the ECML?**
• Support with the translation into French • Support with the design of the website • Support with official documentation and data protection if required	Both as a team and as coordinator we are very satisfied with the support of the ECML staff. Communication is always very efficient, and emails are quickly responded to. ECML staff are always happy to organize a call or a Zoom meeting to discuss any arising issues.
This annual plan has been discussed with the project consultant.	**I have written / I will write a news item on the project results and send it to the ECML (margit.huber@ecml.at) in the two working languages by 2 December 2024.**

Date completed:	Date completed:
Electronic signature (or typed name) of the coordinator:	**Electronic signature (or typed name) of the coordinator:**
	Kenia Puig